

S E C R E T

CONTRACT OF EMPLOYMENT

 , hereinafter known as the Employee, 25X1
 does hereby enter into this contract of employment with the United States Government, (hereinafter known as the Employer), as represented by the undersigned Contracting Officer, under the following terms and conditions:

1. Services. The Employee agrees to devote his full time and efforts in the service of the Employer and to perform to the best of his ability such duties as are assigned him. The Employee understands that performance under this contract will be either within or without the continental limits of the United States, and among other duties may involve the use and carrying of fire arms and guard duty on an irregular shift basis. Further, the Employee agrees to undertake these duties without reservations either implied or stated.

2. Considerations. For said services the Employer hereby agrees to pay to the Employee:

(a) Basic compensation in an amount calculated at the rate of \$ 5867 per annum, and

(b) Overtime, holiday, night pay and compensatory time off as well as post differential, where applicable, as established from time to time in substantial conformance with appropriate laws and regulations of the Employer.

Earned compensation less appropriate Federal income tax and Civil Service Retirement withholdings will be paid the Employee in a manner directed in writing and acceptable to the Employer.

3. Travel. You will be provided accountable funds for necessary expenses (including per diem) incurred in connection with such travel and temporary duty as may be directed or authorized by the Government. Travel expenses shall be accounted for or reimbursed in substantial compliance with the regulations of the Employer.

4. Repayment. It is recognized that the Employee's failure properly to account for or refund any monies due the Employer from funds advanced him hereunder shall entitle the Employer to withhold the total amount of such indebtedness or any portion thereof from any monies due him under the terms of this contract in such manner as the Employer deems appropriate.

5. Benefits. By virtue of your employment relationship with the Government hereunder, you are herein authorized:

(a) Sick and annual leave equal to and subject to the same rules and regulations applicable to Government appointed employees. Annual leave may only be taken at times and places approved in advance by appropriate Government representatives.

(b) Coverage under the Federal Employees' Compensation Act, as amended. Claims by you, your heirs or legal representatives under this Act will be processed by this organization in accordance with its procedures in such manner as not to impair security.

(c) Continuance of pay and allowances in a manner similar to that set forth in the Missing Persons Act.

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(d) Coverage under the Civil Service Retirement system. From the salary paid pursuant to this contract there shall be deducted the appropriate rate percentage (presently $6\frac{1}{2}\%$) for deposit and eventual crediting to the Civil Service Retirement Fund.

(e) To apply for coverage under the Federal Employees' Health Benefits Act. If accepted, this organization is presently authorized to bear a portion of the premium cost, you will bear the remainder. Your financial contribution will be effected either by payroll deduction or by direct remittance at periodic intervals to be established by this organization.

(f) Coverage under the Federal Employees' Group Life Insurance Act. Unless you execute a written waiver of said coverage, this organization is presently authorized to bear a portion of the premium cost, you will bear the remainder. Your financial contribution will be effected either by payroll deduction or by direct remittance at periodic intervals to be established by this organization.

6. Secrecy. (a) The Employee will be required to keep forever secret this contract and all information obtained by reason hereof (unless released in writing by the Employer from such obligation), with full knowledge that violation of such secrecy may subject him to criminal prosecution under the Espionage Laws, dated 25 June 1948, as amended, and other applicable laws and regulations.

(b) To preserve the security of this arrangement, the Employee shall direct to the Employer all questions arising out of this contract including, but not limited to, Federal income taxes, C.S. Retirement, and Federal Employees Compensation Benefits, and with respect to these matters, the Employee shall follow the instructions of the Employer.

7. Instructions. Instructions received by the Employee from the Employer in briefing, training, or otherwise are a part of this contract and are incorporated herein, provided that such instructions are not inconsistent with the terms hereof.

8. Unauthorized Commitments. No promises or commitments pertaining to rights, privileges or benefits other than those expressly stipulated in writing in this agreement or any amendment thereto shall be binding on the Employer.

9. Term. This contract is effective as of _____ and shall continue thereafter for a period of two (2) years unless sooner terminated:

(a) By the Employer,

(1) Upon actual notice to the Employee, or

(2) Without prior notice in the event the Employee breaches this contract by violation of the security provisions hereof or by otherwise rendering himself unavailable for acceptable service.

(b) By the Employee upon thirty (30) days' notice to the Employer.

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Subject to the availability of appropriations, this agreement may be extended by mutual agreement. Upon the expiration of this agreement or any renewal hereof or upon termination by the Employer under subparagraph (a)(1) above, the Employee will be paid a sum equivalent to one (1) month's basic compensation as severance pay. A severance payment will not be made if the Employee terminates this agreement or if it is terminated by the Employer under subparagraph (a)(2) above. Further, in the event the Employee terminates this agreement for reasons unacceptable to the Employer or in the event the Employer terminates this agreement under (a)(2) above, the Employee will not be entitled to return travel as provided in paragraph 3 above.

UNITED STATES GOVERNMENT

BY _____
Contracting Officer

ACCEPTED:

WITNESS:

APPROVED:

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PLANT PROTECTION (LAC)

PAY:

Starting rate of pay for guards is \$2.70 per hour.

5¢ per quarter raise with a limit of \$3.05 per hour.

Average overtime per week is $4\frac{1}{2}$ to 7 hours.

Work on holidays pays triple time.

Free life insurance \$7500.00

Hospitalization-free for employee and \$1.35 per week for wife.

(Other benefits)